

MILCOMBE PARISH COUNCIL

TUESDAY 1 MARCH 2022

Clerk & Responsible Financial Officer
Theresa Goss
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22 February 2022

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 1 March 2022 at 8.00pm** at the Village Hall, Main Road, Milcombe to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Hugo Brown, Mike Kerford-Byrnes and Bryn Williams and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
8.00pm - 8.05pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
8.05pm – 8.10pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
8.10pm

4. **Minutes** - To approve the minutes of the meetings held on 4 January 2022 **(Attached)**
8.10pm – 8.15pm
5. **Matters Arising** - To discuss any issues arising from the minutes 4 January 2022.
8.15pm – 8.20pm

6. **Chairman's Announcements**

- Update on the Gigaclear roll out
- Parish Council Elections May 2022

8.20pm – 8.25pm

7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)

8.25pm – 8.35pm

8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.

8.35pm – 8.45pm

9. **Village Matters**

- i) Village Organisation – To receive reports from the Chairmen of village organisations, including the village fete for HM The Queen's Platinum Jubilee celebrations.
- ii) Play Area – To discuss matters at the play area, including the play area inspection and the official opening.
- iii) Oxfordshire County Council Highway Initiatives/ HGV's in Milcombe – To discuss the proposal for 20mph speed limits in Oxfordshire and the County Council's initiative to develop enforceable county wide routes for HGV's, to stop them using unsuitable roads through small villages and towns.
- iv) Milcombe Annual Parish Meeting (APM) – To note that the APM will be held on Tuesday 22 March 2022 at 7.30pm and there will be a presentation from Community First Oxfordshire on Neighbourhood Development Plans.
- v) Village Litter Pick 2022 – To discuss the annual village litter.
- vi) New Road Bus Shelter – To discuss a request for a new seat in the bus shelter in New Road.
- vii) St Laurence Church Clock – To discuss the maintenance work to the clock face.

8.45pm – 9.10pm

10. **Planning**

- i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
- iii) Neighbourhood Development Plan – To discuss a Neighbourhood Development Plan for Milcombe.
- iv) Oxfordshire County Council - Local Transport and Connectivity Plan – To make comments on the Plan. **(Information Previously Circulated)**

9.10pm – 9.20pm

11. **Parish Council Matters**

- i) Defibrillator – To receive an update on the progress with the purchase and siting of a village defibrillator.

9.20pm – 9.25pm

12. **Finance**

- i) Accounts for Payment, Income, Bank Reconciliation and Uncashed Payments – To approve the accounts for payment and note the income, bank reconciliation and uncashed payments. **(To follow)**
- ii) Budget Monitoring – To note the budget monitoring report from April 2021 to March 2022. **(To follow)**
- iii) Members Allowances 2022/2023 – To consider the 2022/2023 report from the Independent Remuneration Panel. **(Previously Circulated)**

9.25pm – 9.30pm

13. **Correspondence** - Items of correspondence will be circulated to members.

9.30pm – 9.35pm

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information.

9.35pm

15. **Clerk and Responsible Financial Officer** – To review the salary of the Clerk and Responsible Financial Officer for 2022/2023.

9.35pm – 9.40pm

16. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe:

- Tuesday 22 March 2022 at 7.30pm (Annual Parish Meeting)
- Tuesday 10 May 2022
- Tuesday 5 July 2022
- Tuesday 6 September 2022
- Tuesday 1 November 2022

9.40pm

17. **Items for the Next Agenda**

9.40pm